

**Pulaski County Building Department**  
***Inspection Requirements***

Property Owner: \_\_\_\_\_ Permit # \_\_\_\_\_

Address: \_\_\_\_\_

- 1. **Footer/Post Hole**-\*please give a minimum 24-48 hour notice for inspection to be scheduled
    - a. **Post holes minimum 36" from frost line**
    - b. **Trenched footers minimum 12-15" varied based on structure size, soil quality, and stories of structure**
  
  - 2. **Basement Walls/Framing**  
**\*fireboard & fire caulk is required on walls or floors adjoining residential areas** (ie. garage with living quarter above or house attached to garage) Fire caulk around wiring between rooms
  
  - 3. **Mechanical/Rough in** (prior to insulation-electrical, plumbing, mechanical, fire safety)
  
  - 4. **Any concerns raised during construction phase by either contractor, property owner or inspector**
  
  - 5. **Verify built to local floodplain ordinance requirements (if applicable in a floodway)**
  
  - 6. **Final walk through/Certificate of Occupancy (COO)**
  
  - 7. **Misc.** \_\_\_\_\_
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# Pulaski County, IN Permit Process

Property must be in your name or show proof of title/seller's disclosure (if recently purchased) or be the builder applying

## 1. Residential Structures

**\*Minimum 950' living area**

*\*Modular or single wide must be new or less than 20 years old and may only be placed outside of incorporated towns & in A1 zoned property*

*\*Pole Barn Residence- must include proof of structural integrity for residential use (may be in the form of detailed plans and copy of contract page from builder reading structure will be built for residential use)*

**If property does not have a 911 address prior to start of construction, obtain a 911 address from 911 Dispatch**

**If a new driveway is installed, any roadside ditch will need culvert installation installed to Highway Superintendent standards and included on site plan.**

**Well and septic permit through Health Dept. & submitted with application**

**Town permit** (if applicable for incorporated towns)

**Project Plans/Blueprints-** To include a list of building materials and site-specific detail

-Foundation plans      -Well location      -Roof      -Plumbing plan      -Electrical Design  
-Septic location      -Drainage plan

**Site plan** (this can be a County GIS print out, or something you've designed as close to scale as possible)

To include existing and planned structures, waterways, well, septic, drives, roads

## 2. Accessory Structures

**\*Minimum 10' building separation**

**\*Minimum 400' accessory dwelling**

**\*Maximum 1 accessory dwelling per parcel**

**Town permit** (if applicable)

**If property does not have a 911 address prior to start of construction, obtain a 911 address from 911 Dispatch**

**If a new driveway is installed, any roadside ditch will need culvert installation installed to Highway Superintendent standards and included on site plan. Project Plans/Blue Prints-** To include a list of building materials and site-specific detail

-Foundation plans      -Well location      -Roof      -Plumbing plan      -Electrical Design  
-Septic location

**-Site plan** (this can be a print out of County GIS, or something you've designed as close to scale as possible)

**-Proof of accessory use only-** (meaning you will not be living in a pole barn) from Contractor via contractor cost estimate/builder contract

1. Include contract page reading language that structure is not built to residential standards