

Pulaski County Board of Zoning Appeals
Commissioners Room, Pulaski County Courthouse
Winamac, Indiana
Monday, 27 June 2016

Meeting Minutes

Present: President Rick Stone, Vice President Pam Chumley, Derrick Stalbaum, Matt Kelsey, Matt Rausch

Staff: Building Official / Plan Administrator Doug Hoover, Building & Zoning Coordinator / BZA Secretary Quentin Blount

Advisory: Community Development Commission Executive Director Nathan P. Origer

Absent: Attorney Kevin Tankersley

Visitors:

Call to Order: President Stone called the meeting to order at 6:00 pm.

Approval of Agenda: Upon a motion by Mr. Stalbaum, with a second from Mr. Rausch, Board members voted 5-0 to approve the June 2016 Special Meeting Agenda.

Approval of Minutes: Upon a motion by Mr. Stalbaum, with a second from Vice President Chumley, Board members voted 5-0 to approve the March 2016 minutes, and the May 2016 notes.

New Business: *Public Hearing #662716-01, James Haselby:* Mr. Blount provided a description of Mr. Haselby's proposed project. Mr. Haselby is requesting to build an accessory building within the required A-1 setbacks. The Planning Department staff had not received any negative feedback from adjacent property owners, or other interested parties. After further discussion, and upon a motion by Mr. Stalbaum, with a second from Mr. Kelsey, Board members voted 5-0 to approve James Haselby's variance request.

Old Business: *Rules of Procedure Amendment: Plan Administrator / BZA Staff:* Board members discussed a change to the Rules of Procedure document. This change to the Rules of Procedure has been in discussion at previous Board Meetings, and should clear up the interpretation regarding the BZA Staff. Mr. Origer informed Board members of the new language update:

10.3 Staff: The designated Plan Administrator for Pulaski County, Indiana, along with any additional Planning staff, shall serve as staff for the Board of Zoning Appeals.

Board members asked staff to present the amended document at the July 2016 meeting.

Other Business: *Fees / Fines / Violations Discussion:* Planning Department staff gave an update regarding the department's fee schedule. Planning Staff has gathered information from surrounding County Planning Departments, as well as information from County Attorney, Kevin Tankersley. The overall vision is to put together an updated Planning Department Fee Schedule, which will hopefully combine building, planning, and zoning fees into one document. After further discussion, Planning staff agreed to send Pulaski County's current Building Fee Schedule, along with other fee schedules from surrounding counties to Board members for their review.

Public Comment: None

Adjournment: Upon a motion by Mr. Rausch, with a second from President Stone, Board members voted 5-0 to adjourn at 6:33pm.

Sincerely submitted,

Staff, Pulaski County Board of Zoning Appeals

President Rick Stone

Vice President Pam Chumley

BZA Staff
